



## **FC BATTERSEA HEALTH & SAFETY POLICY v1**

FC BATTERSEA (FCB) is committed to providing a safe playing, coaching and teaching environment for all CYP, Club members and 3<sup>rd</sup> parties. Responsibility for health and safety (H&S) ultimately lies with the Club CWO. However, all Club members and 3<sup>rd</sup> parties have a legal responsibility, as stated under Section 7 of the Health and Safety at Work Act 1974, to do everything practicable to prevent an accident or injury to themselves and to all CYP, members or 3<sup>rd</sup> parties while attending FCB matches and/or events.

FCB aims to promote H&S so far as reasonably practicable by assisting with:

- the provision and maintenance of safe equipment that poses no risk to health
- the provision of relevant information to CYP, Club members and 3<sup>rd</sup> parties including instruction, training and supervision, as is necessary to ensure H&S
- maintenance of safe environments, including a means of access in a condition that is safe and without risk to health
- progressive identification and assessment of all risk, taking measures to eliminate or control it
- compliance with statutory regulation on H&S and welfare of learners, personnel and any related third parties
- the H&S and welfare of vulnerable learners is addressed through positive action
- all required and appropriately qualified members of personnel are given training to identify and control potentially hazardous situations/environments
- effective measures, such as fire alarms, are in place to deal with emergencies.
- where FCB hires venues for Club events, the venue owner shall be responsible for H&S compliance matters as detailed above.

This list is not exhaustive and represents general principles followed by FCB in respect of health and safety.

### **First Aid**

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| The nominated/appointed individuals(s) are: |
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| First-aiders: Respective Team Coaches holding EA certs under the Head Coach responsible for EA measures |
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All confirmed nominees are appropriately qualified first-aiders, holding current first-aid certificates. Therefore, one of the first-aiders listed above must be contacted in the event of an incident occurring, to administer any first aid required. It is important that all issues where a first-aid has been involved are recorded in the necessary incident logbook(s) which accompany the first-aid box(es).

Whenever CYP are present, to attend for a match or the like, the relevant FCB Coach is responsible for making them aware of who their nominated first-aiders are and where they can be found (they are required to be on venue at the time of match or the like taking place).



The first aid box(es) are located:

1x per Team, held by the Team Coach on match day.

### FCB Risk Assessment Procedures

Coaches/officials must endeavour that suitable and sufficient control measures are in place to reduce identified risks when they are delivering any relevant Club event. Any information a coach/official has identified in relation to risk should be shared with/distributed to other members of personnel. All personnel required to conduct risk assessments will be made aware of what is expected of them in advance.

Prior to conducting a relevant Club event, the coach/official will consider a risk assessment and where necessary record relevant findings in line with the FCB risk assessment form below.

### FCB Risk Assessment Form

|                |  |              |       |
|----------------|--|--------------|-------|
| Location:      |  |              |       |
| Club event:    |  |              |       |
| Assessed by:   |  |              |       |
| Number of CYP: |  | Form ref/nr: | Date: |

| HC and Hazard Description | Severity (without control measures) | Risk-control Measures in Place (if none, state none) | Likelihood (with control measures) | Risk |
|---------------------------|-------------------------------------|--|------------------------------------|------|
|                           |                                     |  |                                    |      |
|                           |                                     |  |                                    |      |
|                           |                                     |  |                                    |      |
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|         |  |                                 |  |  |
|---------|--|---------------------------------|--|--|
|         |  |                                 |  |  |
|         |  |                                 |  |  |
| Signed: |  | Time risk assessment completed: |  |  |

| Key        |  |
|------------|--|
| HC         | Hazard code (a full description of these codes is given on the next page)  |
| Hazard     | Something which has the potential to cause harm  |
| Severity   | The degree of harm that the uncontrolled hazard has the potential to cause   |
| Likelihood | The probability that the hazard potential will be realised, taking into account any risk-control measures in place |
| Risk       | The degree of risk (low, medium, high), taking into account severity and likelihood                                |

Irrespective of the risk, where the risk-control measures require personal action or the use of personal protective equipment, such requirements must be clearly stated within relevant documentation and circulated as appropriate.

| HC | Accident Categories  |
|----|--|
| 1  | Contact with equipment/machinery in motion                   |
| 2  | Contact with a source of heat (eg hot metal surface)         |
| 3  | Struck by a moving, flying or falling object                 |
| 4  | Striking against a fixed or stationary object                |
| 5  | Struck by a moving vehicle                                   |
| 6  | Trapped by something collapsing                              |
| 7  | Slip, trip or fall on the same level                         |
| 8  | Fall from a height   |
| 9  | Injury while manual handling                                 |
| 10 | Contact with an electrical source or an electrical discharge |
| 11 | Exposure to or contact with a harmful substance              |
| 12 | Injury while using a hand tool                               |
| 13 | Drowning or asphyxiation                                     |
| 14 | Injury by an animal  |
| 15 | Exposure to fire   |

| Severity | Examples   |
|----------|--|
| Very low | Scratch, bruise, minor cut – normal activity will be resumed after first-aid treatment; there will be no lost time               |
| Low      | Severe cut, sprain, strain, minor burn – normal activity may not be possible immediately after treatment; there may be lost time |



|           |   |
|-----------|---|
| Medium    | Burn, fracture, minor amputation, temporarily disabling back injury; accident will almost certainly result in lost time and/or major injury |
| High      | Permanent disability, serious amputation (eg loss of a finger)  |
| Very high | One or more fatalities  |

| Likelihood    | Meaning                                 |
|---------------|---|
| Very unlikely | So unlikely, probably close to zero     |
| Unlikely      | Unlikely, though conceivable            |
| Possible      | Could occur sometime                    |
| Likely        | Will occur several times                |
| Very likely   | Occurs repeatedly and is to be expected |

Form by: Jon DE MARIA Club Sec E [jadm@fcbattersea.com](mailto:jadm@fcbattersea.com)